



Sixth Form Admissions Policy	
Committee	Curriculum
Author	Clive Coombes
Approved By Governing Body	13 th May 2024
Frequency of Review	2 years
Next review Date	Summer 2026

The FCJ Schools' Vision

Our vision is that FCJ schools are communities of personal and academic excellence.

Strong in companionship, the unique giftedness of every person in these faith communities is recognised, nourished and celebrated.

Our hope and expectation is that, through God's grace working in us all, each young person grows into their best self, with zest for life and the generosity and confidence to use their talents and gifts in the service of others.



Sixth Form Admissions Policy

Key staff involved in the policy/procedure

Role	Name(s)
Senior leader(s)	Clive Coombes
Head of 6 th form	Cat Sowden (Acting) Alex Sanusi

Introduction

- As a Catholic School we aim to provide a Catholic education for all our pupils. At our School Catholic doctrine and practice permeate every aspect of the School's activity. It is essential that the Catholic character of the School's education is fully supported by all families in the School.
- All applicants are therefore expected to give their full, unreserved and positive support for the aims and ethos of the School.

Sixth Form Admission Requirements

- The same entry requirements will apply for all prospective entrants to the Sixth Form.
- All applicants to the Sixth Form must submit an application form by the first Monday in September for courses which start that academic year.
- Students who make a late application risk that all the places on the courses of their choice will be full.
- No applicant older than 17 years on the first Monday in September will be admitted for the first time to the Sixth Form.
- All applicants must meet the Sixth Form Admission Requirements specified by the school for their preferred courses; the relevant admissions requirement will be one, or in some cases more, of the following:
 - minimum performance in GCSE examinations
 - minimum performance in other level 2 qualifications
 - minimum performance in an entrance exam
- Students with overseas qualifications may be required to sit an aptitude test in the subjects they wish to study at A Level.
- All applications must be accompanied by a supportive reference from the school the applicant attended most recently, this includes students entering from year 11 at Maria Fidelis Catholic School.
- The planned admission number for Year 12 entry, including existing Maria Fidelis Year 11 students and external applicants, is 100.
- Where the number of eligible students reaching the required standards in GCSE or equivalent exceeds the number of places available, existing Maria Fidelis Catholic School students will be given priority for admission to the Sixth Form. Oversubscription will be in accordance with the Sixth Form Oversubscription Criteria, as follows:
 - a. Those who attended Maria Fidelis Catholic School in year 11
 - b. Catholic students who are looked after, or have previously been looked after.
 - c. Catholic students who have SEND needs which the school can meet.
 - d. Catholic students who meet the minimum entrance requirements
 - e. Non-Catholic students who are looked after or have previously been looked after.
 - f. Non-Catholic students who have SEND needs which the school can meet.
 - g. Students from other Christian denominations who exceed the minimum entrance requirements
 - h. Students who meet the minimum entrance requirements.

- In the event that two or more applicants are of equal ranking under any of the criteria, but cannot all be admitted, then priority will be given to the applicant whose Home address is nearest to the School.

Courses on offer

- There are a variety of Sixth Form courses on offer, each with different entry requirements.
- Full details of these will be published annually in the Sixth Form Prospectus on the school website and appear in Appendix 1.

Enrolment into the Sixth Form

- Students will be enrolled into the Sixth Form on the first Monday in October following the start of the academic year, at which point they will be included in the school roll, and funding will be applied for.
- Students are not part of the school roll, and have no assumed right to remain in the Sixth Form, until they have paid their Sixth Form deposit, have enrolled status, and received their identification pass.
- No student will be enrolled into the Sixth Form after the last Friday of the first half term, the date of which is published in the school calendar.
- Where false or misleading information has been given, or has been allowed to remain on the enrolment form, then the Head of Sixth Form reserves the right to refuse to enroll the student, or withdraw their place if this comes to light after the first Monday in October.

Sixth Form Deposit

- A deposit of £50 is payable before enrolment into the Sixth Form.
- The deposit is fully refunded upon leaving the Sixth Form as long no charges are incurred.
- Charges (up to the maximum value of the deposit) will be incurred for:
 - Loss, damage, or theft of any school property loaned to a student (including, but not limited to, text books, calculators, equipment, apparatus, computers).
 - Loss of identification pass and/or lanyard.
 - Failure to pay in full for a school trip, or other discretionary school event, which the student has attended.
 - Any charge which the student has authorised the Sixth Form to deduct, such as a charitable donation, stationery purchase, or attendance at a school event.
 - Any extraordinary administrative charges which are specific to that student.
 - Any other expense incurred by the school, and specific to the student, which the school would not routinely pay for.

Appendix 1: Sixth Form Admission Requirements

	G5+ in English and Maths	G5+ in English	G6+ in English and Maths	G5+ in this subject	G6+ in this subject	Other requirements
GCE Art and Design				☐		
GCE Biology			☐		☐	
GCE Business	☐					
GCE Chemistry			☐		☐	
GCE Classics		☐				
GCE Economics			☐			
GCE English Literature					☐	
GCE French					☐	
GCE Further Maths						G7 or higher in GCSE Maths
GCE Geography	☐			☐		
GCE History		☐		☐		
GCE Latin		☐		☐		
GCE Mathematics					☐	Entry test
GCE Physics			☐		☐	
GCE Politics			English			G6+ in History or Geography
GCE Psychology			☐			G6+ in Science
GCE Religion			English		☐	
GCE Sociology		☐		☐		G5+ in History or Geography
L3 Applied Science	☐			☐		
L3 Criminology						G4+ in English and Maths
L3 Health & Social Care		☐				G5+ in Science
L3 Sports Science	☐				☐	