

# MARIA FIDELIS CATHOLIC SCHOOL FCJ

## CURRICULUM COMMITTEE

### Terms of Reference

Under the auspices of the Trustees, the Sisters Faithful Companions of Jesus, this Governing Body Committee will always endeavour to be guided by the Catholic ethos and the specific FCJ ethos of the school and “at all times to serve as witness to the Catholic faith and to Our Lord Jesus Christ”. (Trust Document)

The Curriculum Committee will be responsible for ensuring that the school meets its statutory responsibility in teaching the National Curriculum. It will oversee the implementation of governors’ policies on school discipline, admissions and transfer.

The Committee shall meet termly before the Full Governing Body meeting and shall be clerked by the headteacher’s PA. The Quorum for the meeting shall be 3.

Subject to the requirements of the School Governance (Procedures) (England) Regulations 2003, the Committee is authorised:

1. To ensure a broad and balanced curriculum that promotes spiritual, moral, cultural, mental and physical development of pupils taught at all key stages and prepares them for the opportunities, responsibilities and experiences of later life.
2. To review, monitor and challenge the school on School Improvement Priorities regarding Standards and Achievement, Quality of Provision, Personal Development and Well-Being and Care Guidance and Support.
3. To review, monitor and evaluate the School Self Evaluation Form (SEF) which summarises school review of these areas.
4. To review, monitor and evaluate the school policies on curriculum. This will include regularly reviewing school aims, policies on sex and relationships education and collective worship; considering curriculum complaints and assessing the effectiveness of overall curriculum provision.
5. To commission or receive reports and other information it requires from the headteacher and staff to support its work.
6. To monitor and evaluate rates of progress and standards of achievement by pupils including Pupil Premium pupils and underachieving groups.
7. To monitor and evaluate provision for all groups of vulnerable children (e.g. looked after children) and ensure their needs have been identified and addressed, and to evaluate their progress and achievement.
8. To ensure that the requirements of children with special needs are met and receive termly reports from the headteacher/SENCO and an annual report from the SEN governor.
9. To regularly review and develop the Assessment Policy and to ensure that the policy is operating effectively.
10. To consider recommendations from external reviews of the school (e.g. Ofsted, standards meetings, Diocese); to agree actions as a result of reviews and regularly

evaluate the implementation of the plan.

11. To monitor and evaluate the impact of continuing professional development on improving staff performance.
12. To ensure that members of the governing body are fully conversant with matters relating to curriculum.
13. To oversee the implementation of school policy on pupil behaviour, discipline and exclusions.
14. To keep the school complaints procedure under review. (Parents and other complaints about pupils and/or curriculum issues).
15. To contribute to the school development planning, monitoring, evaluating and review process.
16. To ensure that the governors' policies of admission are administered appropriately and fairly.
17. To advise the Finance, Staffing and Premises Committee on the relative funding priorities necessary to deliver the curriculum.
18. To ensure that all children have equal opportunities.
19. To monitor the school's publicity, public presentation and relationships with the wider community.
20. To identify and celebrate pupil achievements.
21. To oversee arrangements for educational visits.
22. To ensure all statutory requirements for reporting and publishing information are met and the school website is fully compliant and presented in an accessible way.

The Committee shall oversee and approve all policies in relation to the Catholic Spirit of the school as well as policies in relation to its pupils including Curriculum, Teaching and Learning and their Assessment, Behaviour and Education. The Committee shall also oversee and approve policies in relation to the Safeguarding, SEND, Equalities and Inclusion.

The Committee shall recommend such policies as required by statute to the Full Governing Body for ratification.